

# **Emma L. Andrews Library and Community Center**

**July 20, 2017**

## **Draft Unapproved Minutes**

Members present: Elizabeth Valeriani, Elizabeth Watson and Donna Conway

Absent: Susan Chase, Aine Greaney and Mike Bartlett

The meeting was called to order at 5:35 pm. Minutes from the last meeting were accepted as read with the corrections of the spelling of Deirdre Budzyna and Kate Bolick.

Paul O'Brien reported a balance of \$30,078 in the revolving fund. Elizabeth Valeriani reported a \$4,997.99 balance in the Book Fund.

Renovation projects requested:

- Basement windows for cross ventilation
- Fence replacement along the Marlboro Street Side of the property. Could be outsourced if city workers too busy
- Basement stairs replaced. Not up to code, narrow, steep, railing broken, safety issue. Could be a winter project.
- Shades reinstalled in the Children's Room
- Addressing of slight discoloration in the ceiling going to the bathroom for potential water issues
- Placement of the Emma calendar on the city website

The summer programs are going well including the Newburyport Youth Services field trips to the Emma and a full house for the Kate Bolick author night.

Upcoming events include:

- Yard/Bake/Book Sale on July 28
- Emma's backyard Children's Summer Programs including Firefighters on July 27 and Magic Show on August 10

- a pop-up Ice Cream Sundae event sponsored by Chococoa Baking Co. in August
- an author night featuring Anna Solomon and her book *Leaving Lucy Pear* on August 22
- a fall presentation of Joel Brown, mystery writer, through one of our volunteers, Jeanette Isabella, maybe on the witness protection program.

The meeting adjourned at 6:00 pm

Respectfully submitted,

Elizabeth Watson, Recording Secretary