

Fruit Street Local Historic District Commission
Meeting Minutes – February 9, 2023
Mayor’s Conference Room, City Hall

The meeting was called to order at 7:14 PM.

1. Roll Call

Present: Maurice Southworth, Aileen Graf, Joe Carper

Absent: Kevin Wallace

2. New Business

None

3. Old Business

24 Prospect St. – outstanding application

The owner continues to work on interior projects. The Commission agreed to remove this item from future agendas until the owners report they are ready to proceed.

4. Correspondence/Communications

It was noted that the owner of 8 Fruit St. contacted the Chair about the need to replace a front fence shared with 10 Fruit St. that fell over during a windstorm. Port Fence has submitted a bid for the work, which will replace the existing fence with one of similar materials and design. The Chair issued a letter confirming that the project “meets the criteria of exclusion based on Section 16.9.3 of the Ordinance.”

5. General Business

a) Two new vacancies on the Board have arisen due to the resignations Bonnie Sontag and Maurice. The Commission agreed to reach out to the Historic Commission to ask if one of their members is interested in one of the openings. A Fruit St. resident has also expressed interest in the other opening, and Joe will encourage her to submit a letter of interest to the Mayor’s office.

b) 16-18 Fruit St.- update

The shutter installation continues incomplete.

c) MLS Listing – update

No update.

d) Enforcement & procedural issues

Joe will contact Katelyn Sullivan, Planner, and ask her to attend a future meeting to help the Commission to better understand and clarify issues around the issuance and enforcement of Certificates of Applicability.

e) Online Application

Aileen reported that the requested changes to the online application with City staff have been made.

Approval of Minutes: December 8, 2022

Joe made a motion to approve the minutes. Aileen seconded the motion. Aileen and Joe voted in the affirmative; Maurice abstained.

6. Other Business

None

7. Adjournment

Maurice made a motion to adjourn. Aileen seconded the motion. All members voted in the affirmative. Motion passed.

Meeting adjourned at 7:40 PM.

Respectfully submitted, Joe Carper, Note Taker