

# **CITY COUNCIL MEETING**

## **MINUTES**

**March 25, 2024 7:00 pm**

**City Council Chambers, City Hall**

**60 Pleasant Street, Newburyport**

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Zoom details for City Council Meeting:

<https://us02web.zoom.us/j/81299990548>

Or One tap mobile:

US: +19292056099,81299990548#

Or Telephone US: +1 929 205 6099

Webinar ID: 812 9999 0548

- 1. MOMENT OF SILENCE** Remembering Aster Ursula Shepard
- 2. PLEDGE OF ALLEGIANCE**
- 3. CALL TO ORDER** 7:00pm the City Clerk called the roll; the following City Councillors answered present: Preston, Shand (remote), Wright, Zeid, Donahue, Granas, Harman, Khan, Lane (remote), McCauley, and Cameron. 11 present.
- 4. LATE FILE**
  - ORDR00549\_03\_25\_2024 Handicapped Space-Auburn St. at High St. (PW&S)
  - COMM00546\_03\_25\_2024 Extended Employee Parking in Green St. Lot (PW&S)
  - ORDR00550\_03\_25\_2024 Gift Acceptance \$800 Port Parks Alliance to DPS-Parks Division (B&F)Motion to waive the rules, accept the late files, and refer to their aforementioned committees by Councillor Zeid, seconded by Councillor Donahue. Roll call vote, 11 yes, motion passes.
- 5. PUBLIC COMMENT**
- 6. MAYOR'S COMMENT**

## **CONSENT AGENDA**

NOTE: ALL ITEMS LISTED UNDER CONSENT AGENDA WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS. IF DISCUSSION IS DESIRED, THAT ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.

- 7. APPROVAL OF MINUTES**

March 11, 2024 (Approve)
- 8. COMMUNICATIONS**
  - APPL00189\_03\_25\_2024 Flag Day 5K Saturday, June 15<sup>th</sup> 12pm-8pm Cashman Park (L&P)
  - APPL00190\_03\_25\_2024 Chamber of Commerce Spring Fest Saturday, May 25<sup>th</sup> & Sunday, 26<sup>th</sup>  
10am-4pm Waterfront Park (L&P)
  - APPL00191\_03\_25\_2024 Chamber of Commerce Car Show Thursday, August 8<sup>th</sup> 5pm-8pm  
State St., Inn St., Pleasant St., Unicorn St. (L&P)
  - APPL00192\_03\_25\_2024 Chamber of Commerce Fall Fest 1 Saturday, October 12<sup>th</sup> & Sunday, October 13<sup>th</sup>  
10am-4pm Waterfront Park (L&P)
- 9. TRANSFERS**
  - TRAN00186\_03\_25\_2024 Harbormaster: Harbormaster Retained Earnings \$25,000 to  
Harbormaster Equipment \$25,000 (B&F)
  - TRAN00187\_03\_25\_2024 Police: Police MIS/Communications \$6,500 to HR Assessment Center \$6,500 (B&F)
- 10. APPOINTMENTS**
  - APPT00482\_03\_25\_2024 Barbara Riley 12 Riverview Dr. Conservation Commission 5/1/2027 (P&D)

ALL ITEMS NOTED BELOW ARE REMOVED FROM THEIR RESPECTIVE COMMITTEES WITH THE MOTION TO APPROVE THE CONSENT AGENDA

**BUDGET& FINANCE**

- TRAN00184\_03\_11\_2024      City Clerk: General Fund Free Cash \$15,000 to Elections \$15,000
- ORDR00543\_03\_11\_2024      Gift Acceptance Friends of NBPT Trees \$6500

**GENERAL GOVERNMENT**

- COMM00542\_03\_11\_2024      Municipal Buildings Report

**LICENSES & PERMITS**

- APPL00186\_03\_11\_2024      Love Local Newburyport - Runway for Recovery 5/9/2024 3-9pm Inn Street
- APPL00187\_03\_11\_2024      The Basin Apparel Company Tent on Water Street
- APPL00188\_03\_11\_2024      Newburyport Arts & Culture Shanties Pop-Up Park 1/1/24-12/31/24 12pm-8pm

**PLANNING & DEVELOPMENT**

- *Re-Appointment*      Joe Carper      8 Fruit St.      Fruit St. Local      4/15/2027  
• APPT00480\_03\_11\_2024      Newburyport      Historic District  
Commission
- COMM00545\_03\_11\_2024      Memo RE: Zoning Advisory Group (ZAG) & MBTA Communities (COTW)

**PUBLIC WORKS & SAFETY**

- APPT00481\_03\_11\_2024      David J. Vance      10 Pleasant View Ave.      Special Police  
Merrimac      Officer with the  
NPD
- ORDR00542\_02\_26\_2024      Crosswalk on Turkey Hill at Hale St
- COMM00539\_02\_26\_2024      Merrimack Valley Regional Transit Authority Route Changes Memo &Map

**END OF CONSENT AGENDA**

APPL00186\_03\_11\_2024 to be kept in committee at the request of Councillor Wright.  
Motion to approve the Consent Agenda as approved and receive and file the Mayor’s update by Councillor Zeid, seconded by Councillor Preston. Roll call vote, 11 yes, motion passes.

**REGULAR AGENDA**

- 9. MAYOR'S UPDATE
- 10. FIRST READING APPOINTMENTS
- 11. COMMUNICATIONS
- 12. TRANSFERS
- 13. SECOND READING APPOINTMENTS

#### 14. ORDERS

- ORDR00547\_03\_25\_2024 Gift Acceptance \$4500 City Improvement Society
  - ORDR00548\_03\_25\_2024 Gift Acceptance \$5,181.60 City Improvement Society
- Motion to collectively refer ORDR00547 and ORDR00548 to Budget & Finance by Councillor Zeid, seconded by Councillor McCauley. Roll call vote, 11 yes, motion passes.

#### 15. ORDINANCES

#### 16. COMMITTEE ITEMS

##### Budget & Finance

###### *In Committee:*

- TRAN00184 03 11 2024 **City Clerk: General Fund Free Cash \$15,000 to Elections \$15,000**
  - ORDR00543 03 11 2024 **Gift Acceptance Friends of NBPT Trees \$6500**
- Motion to collectively approve TRAN00184 and ORDR00543 by Councillor Zeid, seconded by Councillor Wright. Roll call vote, 11 yes, motion passes.
- ORDR00545\_03\_11\_2024 School Security Upgrades Lease Order \$731,343.00 (COTW)
  - ORDR00546\_03\_11\_2024 Harbormaster Dept. Season Dock Permit Fee
  - TRAN00185\_03\_11\_2024 Mayor: ARPA State & Local Fiscal Recovery Funds \$282,653.87 & Joppa Park Walkway \$30,487.91 to Lower Atkinson Common Improvements \$313,141.78 (COTW)

##### Community Services

###### *In Committee:*

- APPT00479\_03\_11\_2024 Karen M. Cullinane 88 Federal St. Library Board of 4/15/2031  
Newburyport Directors
- COMM00525\_01\_08\_2024 Letter from Joe Morgan re: Frog Pond Restoration Project
- ORDR00474\_07\_10\_2023 Plan Approval Bartlett Mall Improvement Project (COTW)
- ORDR00537\_02\_12\_2024 Youth and Recreation Center Design Approval (COTW)
- COMM00541\_02\_26\_2024 Kim Turner letter including supporting documents COTW

##### General Government

###### *In Committee:*

- COMM00542 03 11 2024 **Municipal Buildings Report**
- Motion to receive and file by Councillor Cameron, seconded by Councillor Harman. Roll call vote, 11 yes, motion passes.
- ORDR00527\_01\_08\_2024 Council Rules 2024
  - ORDR00544\_03\_11\_2024 Ward 1P Polling Location Change

##### Licenses & Permits

###### *In Committee:*

- APPL00187 03 11 2024 **The Basin Apparel Company Tent on Water Street**
- Motion to approve by Councillor Wright, seconded by Councillor McCauley. Roll call vote, 11 yes, motion passes.
- APPL00188 03 11 2024 **Newburyport Arts & Culture Shanties Pop-Up Park**
- 1/1/24-12/31/24 12pm-8pm
- Motion to approve as amended in committee with the end date of 9/30/2024 by Councillor Wright, seconded by Councillor Preston. Roll call vote, 10 yes, 1 no (Zeid), motion passes.
- APPL00186\_03\_11\_2024 Love Local Newburyport - Runway for Recovery 5/9/2024 3-9pm Inn Street

## Planning & Development

### *In Committee:*

#### ***Re-Appointment***

**Joe Carper**

**8 Fruit St.  
Newburyport**

**Fruit St. Local  
Historic District  
Commission**

**4/15/2027**

- **APPT00480 03 11 2024**

Motion to approve by Councillor Shand, seconded by Councillor Preston. Roll call vote, 11 yes, motion passes.

- **COMM00545 03 11 2024** **Memo RE: Zoning Advisory Group (ZAG) & MBTA Communities (COTW)**

Motion to approve by Councillor Shand, seconded by Councillor McCauley. Roll call vote, 10 yes, 1 no (Zeid), motion passes.

- **COMM00529 01 29 2024** Letter from Jim McCarthy re: Request to update codified sign ordinances
- **COMM00530 01 29 2024** Update Regarding Zoning Studies & Amendments (COTW)  
Related to Storey Ave & "MBTA Communities"(COTW)
- **COMM00534 02 12 2024** Administration Memo re: **COMM00529 01 29 2024**  
(Jim McCarthy letter to request an update codified sign ordinances)
- **COMM00535 02 12 2024** Development Agreements Documents re:  
Zoning Amendment Global R3 Multi-Family
- **COMM00540 02 26 2024** Newburyport-MBTA-Communities-Storey-Ave-Slides (COTW)
- **ODNC00166 03 11 2024** Amend Ch 5-65 Specialized Energy Code (COTW)

## Public Works & Safety

### *In Committee:*

- **APPT00481 03 11 2024**

**David J. Vance**

**10 Pleasant View Ave.  
Merrimac**

**Special Police  
Officer with the  
NPD**

Motion to approve by Councillor McCauley, seconded by Councillor Preston. Roll call vote, 11 yes, motion passes.

- **ORDR00542 02 26 2024** **Crosswalk on Turkey Hill at Hale St**

Motion to approve by Councillor McCauley, seconded by Councillor Zeid. Roll call vote, 11 yes, motion passes.

- **COMM00539 02 26 2024** **Merrimack Valley Regional Transit Authority Route Changes Memo & Map**

Motion to receive and file by Councillor Shand, seconded by Councillor Preston. Roll call vote, 11 yes, motion passes.

- **COMM00527 01 08 2024** Letter from Philip Cootey
- **COMM00533 02 12 2024** Middle Street Plummer Spring Bridge - Proposed next steps
- **COMM00538 02 26 2024** Plummer Spring Bridge Memo
- **COMM00544 03 11 2024** Email from Laurie O'Donnell re Flooding at 29 Marquand Lane
- **ORDR00449 04 24 2023** Approving Shared Streets Grant, High Street Traffic Calming

## 17. GOOD OF THE ORDER

## 18. ADJOURNMENT

Motion to adjourn at 8:45pm by Councillor Zeid, seconded by Councillor Preston. Roll call vote, 11 yes, motion passes.